

What are the GOI continuing education requirements for RESIDENT Adjusters?

Georgia's CE requirements include the following annually:

- Resident adjusters with less than 20 years of service must complete 15 hours (3 hours must be in Ethics)
- Resident adjusters with more than 20 years of service must complete 10 hours (3 hours must be in Ethics)
- Workers Compensation adjusters (only) must complete 10 hours of approved CE thru WC Board (no ethics)
- Newly Licensed person can submit a pre-licensing certificate to satisfy the first years CE credit

What are the GOI continuing education requirements for NON-RESIDENT Adjusters?

Continuing education requirements do not apply to non-resident adjusters.

Does the GOI provide online access to my license and CE status/transcript?

Georgia adjusters can now view their current CE education transcript, update their e-mail address, renew or print their license using the Sircon Online Services Portal @:

www.sircon.com/georgia

What are the GOI rules on repeating courses and CE carryover rules?

Credit will not be given for the same CE course for a period of two (2) years, unless the topic of course is current issues, ethics or legislative updates.

Credit for CE earned in one calendar year in excess of your requirements may be carried forward to the next calendar year but it cannot be more than 50% of your requirements. (Example – you are required to complete 15 hours but you obtain 30 hours for the calendar year, only 50% or 7 hours can be carried forward).

Does the GOI provide for extensions of time for a Licensee to complete CE?

Typically, most Insurance Departments will consider extensions or waivers for those who are unable to comply with continuing education requirements due to military service or some other extenuating circumstance, such as a long-term medical disability. AE21 suggests that you contact the GOI directly to discuss the possibility and process to follow.

Can I fulfill all of my GOI CE requirements by completing online Self Study Courses?

Yes. There are no restrictions on the number of online programs.

What are the Final Examination Requirements?

The GOI requires that all Self-Study courses must include an examination for students to receive credit. Our exams consist of 25 multiple choice questions. CE credits will only be allowed if the student receives a minimum score of seventy percent (70%) of a closed-book examination, monitored by a disinterested third party. Students are allowed three (3) retakes if you don't pass the first time.

What are the Final Examination Proctor Requirements?

All Self-study final exams must be monitored by a disinterested third party. A "disinterested third party" means any person other than a family member, employer, supervisor, employee that does not have an economic or other interest in assuring the successful outcome of the examination. A "Proctor Affidavit" will be provided at the conclusion of the CE program for completion.

How are my CE course completion reported to the GOI?

Reporting course completions is the CE provider's responsibility. We will be notified immediately after you sign off and we'll file your CE via Sircon Compliance Express.

Will I receive a Certificate of Completion from AE21 upon completing a course?

Yes. At the conclusion of the online course you will have an opportunity to print your Certificate of Completion

What if the FAQ's do not address my question/issue?

Call us @ 1-800-820-4550. If we can't answer your question we will refer you to someone who can.

How can I contact the Georgia Office of Insurance Department (GOI)?

GOI Phone#: Local (404) 656-2101 or Toll Free (800) 656-2298

GOI CE Website: <http://www.oci.ga.gov/Agents/CE%20Requirements.aspx>

GOI Email Address: Agents@oci.ga.gov

GOI Physical Address:

Office of Insurance and Safety Fire Commissioner
Agents Licensing Division
Two Martin Luther King, Jr. Drive
West Tower, Suite 908
Atlanta, Georgia 30334