

Indiana Continuing Education

Frequently Asked Questions

What are the INDOI continuing education requirements for RESIDENT Independent Adjusters?

Resident Indiana Independent adjusters are required to complete 24 hours of Continuing Education within their 2-year licensing period.

What are the INDOI continuing education requirements for NON-RESIDENT Independent Adjusters?

Non-residents licensees are exempt from CE requirements, regardless if their designated home state requires CE or not.

What are the INDOI rules on repeating courses and CE carryover hours?

No licensee may be granted credit for a program more than once during a single license renewal period.

The INDOI does not allow adjusters to carryover excess hours to the next licensing period.

Does the INDOI provide extensions of time for a Licensee to complete CE?

AE21 suggests that you contact the INDOI directly to discuss the availability and procedures to follow should you need an extension.

Can I fulfill all of my Indiana CE requirements by completing online Self Study Courses?

Yes. There are no restrictions on the type or number of online Self-Study programs an adjuster can take to fulfill their CE requirements.

What are the Final Examination Requirements?

The INDOI requires that all Self-Study courses must include an examination for students to receive credit. Our exams consist of 25 multiple choice questions. CE credits will only be allowed if the student receives a grade of 70% or greater. Students are allowed three (3) retakes if you don't pass the first time.

Online final exams must be closed book (i.e., no outside information may be used to complete the exam) and do require a signed affidavit from a proctor. A "Proctor Affidavit" will be provided at the conclusion of the CE program for completion.

How are my CE course completion reported to the INDOI?

Reporting course completions is the CE provider's responsibility. We will be notified immediately after you signoff and we'll file your CE electronically with Sircon.

Will I receive a Certificate of Completion from AE21 upon completing a course?

Yes. At the conclusion of the online course you will have an opportunity to print your Certificate of Completion

Does the INDOI provide online access to my CE status/transcript?

Adjusters can view the most current information as reflected in the Department's records regarding the number of continuing education hours credited to them via the Sircon web portal @ https://www.sircon.com/ComplianceExpress/NonSscrbEducation/index.jsp?1=0&lid=lp_indiana2&sc=bz_hlavnh&sscrbid=9018&path=indiana

What if the FAQ's do not address my question/issue?

Call us @ 1-800-820-4550. If we can't answer your question we will refer you to someone who can.

How can I contact the Indiana Department of Insurance?

INDOI Phone#: (317) 232-2414 or (317) 232-5858

INDOI Adjuster Info: <https://www.produceredge.com/LandingPage/home.do>

INDOI CE Info Website: <http://www.in.gov/idoi/2738.htm>

General Mailing Address:

Indiana Department of Insurance

P.O. Box 6129

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